

NORTH CENTRAL RAILWAY

NCRBA-21/2025
RBA No. 21/2025.

Headquarters Office
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2025/Misc

Dated: .07.2025

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
All Chief Workshop Manager/NCR
Sr. Divisional Personnel Officers/AGRA, JHANSI & PRAYAGRAJ
Dy.CE/ Bridge Line Agra, Jhansi & Prayagraj, Dy.CE/ TMC Line Jhansi
Dy.CE / CSP Prayagraj
Staff Officer/RPF/NCR/HQ/Prayagraj. Dy.FA&CAO/G/NCR,
Principal- All Training Centres/NCR
All concern/NCR

Sub: Modification in Appendix II of Indian Railway Establishment Manual,
Volume-I (Revised Edition 1989).

Ref: Railway Board Letter No. 2025/ACII/20/12/e-3493745 dated: 02.07.2025.

Copy of Railway Board Letter No. 2025/ACII/20/12/e-3493745 dated: 02.07.2025 (along with its enclosures) regarding Modification in Appendix II of Indian Railway Establishment Manual, Volume-I (Revised Edition 1989), is annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above

Digitally Signed by Lavkush
Singh Rawat
Date: 08-07-2026 14:04:54 (Lavkush Singh Rawat)
Reason: Approved APO/IR
for General Manager/P

Copy to:-

Secretary to GM for kind information to General Manager.
Secretary to AGM for kind information to AGM.
All Personnel Officer in HQ & Conc./NCR
General Secretary NCRES, NCRMU/NCR
Zonal Secretary AISCTREA, AIOBCREA/NCR
All Ch.OS/Incharge/Personnel/NCR/HQ
SWC for information in reference to SWC No.918122.



RBA No.21/2025

2025/ACII/20/12/e-3493745

New Delhi, Dated: 02.07.2025

The General Managers and FA & CAOs,
All Indian Railways & Production Units.

**Sub: Modification in Appendix II of Indian Railway
Establishment Manual, Volume-I (Revised Edition 1989).**

Advance Correction Slip No.292 regarding changes in the Appendix-II
of Indian Railway Establishment Manual, Volume-I (Revised Edition 1989) is
enclosed herewith.

Kindly acknowledge the receipt.

DA: As above

Digitally signed by

Rajat Agarwal

Date: 02-07-2025

14:19:06

(Rajat Agarwal)

Jt. Director Finance (CCA)

Railway Board

Ph.No.011- 23047018

Email id :

rajat.agarwal91@gov.in

2025/ACII/20/12/e-3493745

New Delhi, Dated: 02.07.2025

Copy to:

1. The General Secretary, AIRF, Room No.253, Rail Bhavan, New Delhi. (35 spares)
2. The General Secretary, NFIR, Room No.256-C, Rail Bhavan, New Delhi. (35 spares)
3. All Members of Departmental Council and National Council and Secretary, Staff Side, National Council, 13-C, Ferozeshan Road, New Delhi. (60 spares)
4. The Secretary General, FROA, Railway Board.(5 spares)

5. The Secretary General, IRPOA, Rail Bhawan New Delhi. (5 spares)
6. The Secretary General, All India RPF Association, Rail Bhawan New Delhi.(5 spares).
7. The Secretary, RBSS Group 'A' Officers Association, Rail Bhawan, New Delhi.
8. The Secretary, RBSS Group 'B' Officers Association, Rail Bhawan, New Delhi.
9. The Secretary, RBMSA, Rail Bhawan, New Delhi.
10. The Secretary, Railway Board Group 'D' Employees Association, Rail Bhawan, New Delhi.
11. The Secretary, Railway Board Promotee Officers, Rail Bhawan, New Delhi.
12. The Chief Commissioner of Railway Safety, Lucknow.
13. The General Secretary, All India SC/ST/OBC Railway Employees Association, Rail Bhawan, New Delhi.

Digitally signed by

Sadhna Aggarwal

Date: 02-07-2025

14:55:32

For Principal Executive Director (IR)/Railway Board

Copy to:

1. Dy. C&AG (Railways), Room No.222, Rail Bhawan, New Delhi.
2. GM/Const/NFR, CAO/CE(Const.)/All Indian Railways.
3. AC-I(Comp), AC-III, AC-IV, Code Revision Cell , Accounts Insp. ,Accounts Appropriation, E(NG)I, E(SCT)I & E(LR) branches of Railway Board.

Advance correction Slip No. 292

INDIAN RAILWAY ESTABLISHMENT MANUAL, Vol. I (Revised Edition, 1989)

Appendix 2

Para 1 & Para 3 may please be modified as under:

Para 1:

There shall be 2 objective mandatory papers for Appendix II (IREM) examination with the following syllabus:

- a. Elementary Book keeping, English comprehension and Reasoning.
- b. General Rules and Procedure (Covering all areas i.e. Traffic Accounts, General expenditure, Stores and workshop, Books and Budget etc.)

Para 3 :

- a. The examination shall be conducted in CBT mode in coordination with the Examination Conducting Agency (ECA) engaged through RRB.
- b. The examination shall be conducted through a single Nodal Railway for a calendar cycle. The Nodal shall be decided by the Railway Board for each calendar year.

(Authority: Railway Board's letter no. 2025/ACII/2012/e3493745 dated 02.07.2025)